

FORM 1

Regulation 24

Building Act 1993

Building Regulations 2018

APPLICATION FOR A BUILDING PERMIT

To (Building surveyor)

From

Owner*/Agent of owner*

** delete if inapplicable*

Postal address

Postcode

Address for serving or giving of documents

Postcode

Indicate if the applicant is a lessee or licensee of
Crown land to which this application applies D[†]

† tick if applicable

Contact person

Telephone

Ownership Details (only if agent of owner listed above)

Owner

Postal address

Postcode

Contact person

Telephone

Property details

Number Street/road City/suburb/town Postcode

Lot/s LP/PS Volume Folio

Crown allotment Section Parish County

Municipal district Allotment area (for new dwellings only) m²

Land owned by the Crown or a public authority D[†]

† tick if applicable

Builder (if known)

Name

Telephone

Postal address

Postcode

Building practitioners¹ and/or architect

(a) to be engaged in the building work²

Name Category/Class Registration No.

Name Category/Class Registration No.

(If a registered domestic builder carrying out domestic building work attach details of the required insurance)

(b) who were engaged to prepare documents forming part of the application for this permit³

Name Category/Class Registration No.

Name Category/Class Registration No.

Nature of building work*

Construction of a new building D Alterations to an existing building D

Demolition of a building D Removal of a building D Change

Extension to an existing building D of use of an existing building D

Re-erection of a building D

Other D

Proposed use of building⁴

* Tick if applicable or give other description

Owner-builder⁵ (if applicable)

I intend to carry out the work as an owner-builder. [Yes/No]

Cost of building work

Is there a contract for the building work? [Yes/No]

If yes, state the contract price \$

If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation \$

Stage of building work

If application is to permit a stage of the work—

Extent of stage

Cost of work for this stage \$

Signature

Signature of owner or agent

Date

NOTES

Note 1: Building practitioner means—

- (a) a building surveyor; or
- (b) a building inspector; or
- (c) a quantity surveyor; or
- (d) an engineer engaged in the building industry; or
- (e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
- (f) a builder including a domestic builder; or
- (g) a person who erects or supervises the erection of prescribed temporary structures; or
- (h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners—

but does not include—

- (i) an architect; or
- (j) a person (other than a domestic builder) who does not carry on the business of building.

Note 2: Include building practitioners with continuing involvement in the building work.

Note 3: Include only building practitioners with no further involvement in the building work.

Note 4: The use of the building may also be subject to additional requirements under other legislation such as the **Liquor Control Reform Act 1998** and the **Dangerous Goods Act 1985**.

Note 5: If an owner-builder there are restrictions on the sale of the building under section 137B of the **Building Act 1993**. Section 137B prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6½ years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Victorian Building Authority maintains a current list of domestic insurance providers.
