

# Notice of Cancellation of Building Work

Pursuant to Section 81 (2) of the Building Act 1993 (Vic)

This form **MUST** be completed by the **Property Owner** and **MUST** have the following attachments

building permit (if applicable)

property title

As the Owner of this site address,

Lot No.

Street No.

Unit or level No.

Street Name

Suburb

Postcode

I am writing to advise the Victorian Building Authority (VBA) that the building work, the subject of

Permit No (if applicable)

with issue date

has been cancelled and I have notified the relevant municipal council of the same.

## IMPORTANT

This form will not terminate the appointment of the registered building surveyor (RBS) for this building permit. This means, if you plan to continue with the same building work in the future, the RBS will remain for the project unless consent to termination is granted by the VBA under Section 81 of the Building Act 1993.

**Description of Building Work** - Please provide a brief description of the building work

## Building surveyor who issued the Permit

Title

Given name

Family names (Surname)

Registration no.

## Owner Name, contact details and signature

Title (Mr, Mrs, etc)

Given names

Family names (Surname)

Street Address

Suburb

Post Code

Email

Contact phone number

Owner signature

Date

**NOTE: By signing this form you are acknowledging that the information you have provided in it is true and correct and acknowledge that under section 246 of the *Building Act 1993* it is an offence to provide false or misleading information to the VBA. Punishable by a fine of up to \$19,028.40**

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## How to lodge this notification form

### Scan and email:

[customerservice@vba.vic.gov.au](mailto:customerservice@vba.vic.gov.au)

### Post:

Victorian Building Authority  
GPO BOX 536  
MELBOURNE VIC 3001

### Deliver in person:

Victorian Building Authority  
Goods Shed North  
733 Bourke Street  
DOCKLANDS VIC 3008