





If you are applying to be registered in the Mechanical Services - restricted to single head split systems class of plumbing work, use this form to tell us about your previous Mechanical Services - restricted to single head split systems work.

In column 1

Tick each area of work that you have done, otherwise leave blank.

In columns 2 and 3

For the column 1 items that you ticked, identify how often you did the work (column 2), and when (column 3).

In column 4

Explain your exact role in undertaking the work that you describe in columns 2 and 3.

Remember

- Please include as much detail as possible, because the Victorian Building Authority (VBA) will use this statement to work out whether you have enough experience for registration.
- In your application, you will need to provide references to confirm you have completed this work.
- You must not (under section 221V of the *Building Act 1993*) give any false or misleading statement or information in your application.
- To meet the registration requirements, you don't need experience in all the work items listed in column 1. But you do need experience in most of them.
- The VBA will return your application if it is incomplete or doesn't have enough detail, and ask you for more information.



Victorian Building Authority

	Column 1	Column 2	Column 3	Column 4
۱	What type of work have you done?	How many times have you done this type of work?	When did you do this work? Give the approximate dates.	What were your exact responsibilities? Please list them.
	Installed single head 'back to back' split refrigerated airconditioning systems	☐ 1 – 5 times ☐ 6 – 20 times ☐ 21 – 100 times ☐ 100 +	Month / Year	
	Test, evacuate, and charge split refrigerated air-conditioning systems	☐ 1 – 5 times ☐ 6 – 20 times ☐ 21 – 100 times ☐ 100 +.		
	Commission and decommission split refrigerated air-conditioning systems	☐ 1 – 5 times ☐ 6 – 20 times ☐ 21 – 100 times ☐ 100 +		



Victorian Building Authority

Remember: The information provided in this form must be true and correct. It is an offence under section 221V of the *Building Act 1993* to give false or misleading information in relation to an application for registration, and this offence carries a maximum penalty of 50 penalty units.

I declare that the information contained in this form is complete and true to the best of my knowledge. And I understand that the VBA may make enquiries in order to verify any of the information I have given on this form and I consent for the information provided in this form to be shared with any other third party for that purpose.

Applicant name		
Applicant signature		
Date		

