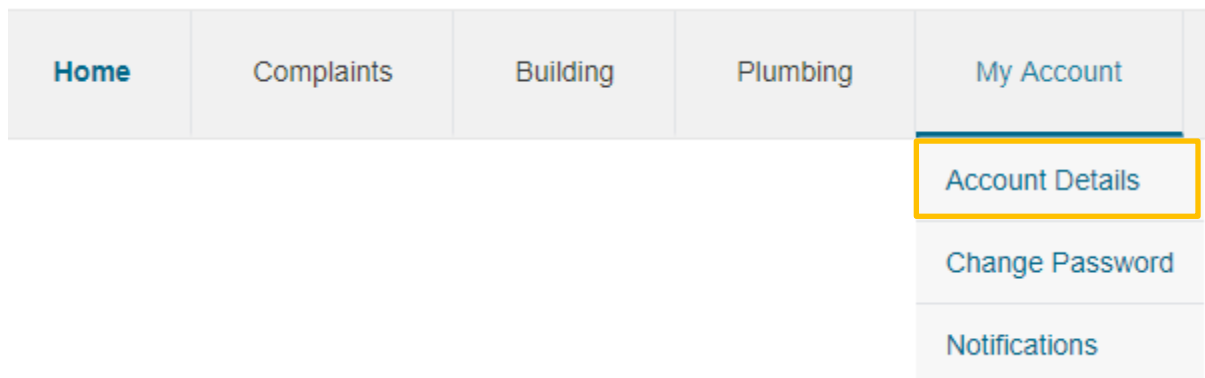


Editing My User Account Information (Back Office Worker)

If you are a **Back Office Worker**, you cannot edit your account details in VBA360; you must go to **eToolbox** to change your details. However, you can view your account details.

To **View** your **Account** information as a **Back Office Worker**:

1. Hover your mouse pointer over **My Account** and click onto **Account Details**.



You will be taken to the **My Account Details** page

2. Under the **My Account Details** page, you can see your account details.

