

Continue or Delete a draft Owner Builder Application

To **Continue** or **Delete** your **Draft** application:

1. Hover your mouse over the **Building** menu and click onto **Owner Builder Applications**

The screenshot shows the VBA360 website interface. At the top, there is a navigation bar with the VBA360 logo on the left, a user profile 'Welcome John Jones' with a 'Log off' button, and 'Help' and 'VBA Website' links. Below this is a main menu with 'Home', 'Complaints', 'Building', 'Plumbing', and 'My Account'. The 'Building' menu is highlighted, and a sub-menu is open, showing 'Owner Builder Applications', 'Owner Builder Public Register', and 'Find a Building Practitioner'. The 'Owner Builder Applications' link is highlighted with a yellow box. Below the sub-menu, there is a 'New Application' button and two tabs: 'Submitted Applications' and 'Draft Applications'. The 'Draft Applications' tab is active, showing a table with one application: 'My Owner-Builder Application' with a 'Last Updated' date of '14-07-2017' and a 'Status' of 'Draft'. Below the table are two buttons: 'Continue' and 'Delete'. Below these buttons are two circular icons labeled 'A' and 'B'. Below the icons are navigation buttons: 'Previous', 'Next', and 'Last'. The text 'Showing 1-1 of 1 items' is visible at the bottom right of the table area.

2. Click on the **Draft Applications** tab (next to **Submitted Applications** tab)

From here you can:

- A. **Continue** your application
- B. **Delete** the draft application

You can also see your **draft** application under **Recent Files** when in the an **Owner Builder Application** form

Home > Building > Owner Builder Applications > New Owner Builder Application

The screenshot shows the 'New Owner Builder Application' form. On the left, there is a sidebar with 'Introduction' and 'Recent Files'. The 'Recent Files' section is highlighted, and a file named 'My Owner-Builder Application' is listed. An arrow points from a blue box labeled 'Saved draft application form' to the 'My Owner-Builder Application' file. On the right, the 'Introduction' section is visible, with a 'Welcome to the Owner-builder application' message and a paragraph of text. At the top right of the form, there are two buttons: 'Save as draft' and 'Cancel'.