APPLICATION FOR A BUILDING PERMIT

To (Building surveyor)

From

Owner*/Agent of owner*
* delete if inapplicable
Postal address

Address for serving or giving of documents

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies  D†
† tick if applicable
Contact person Telephone

Ownership Details (only if agent of owner listed above)
Owner
Postal address

Contact person Telephone

Property details
Number Street/road City/suburb/town Postcode
Lot/s LP/PS Volume Folio
Crown allotment Section Parish County
Municipal district Allotment area (for new dwellings only) m²
Land owned by the Crown or a public authority  D†
† tick if applicable

Builder (if known)
Name Telephone
Postal address Postcode

Building practitioners† and/or architect
(a) to be engaged in the building work

Name       Category/Class       Registration No.
Name       Category/Class       Registration No.
(If a registered domestic builder carrying out domestic building work attach details of the required insurance)

(b) who were engaged to prepare documents forming part of the application for this permit

Name       Category/Class       Registration No.
Name       Category/Class       Registration No.

**Nature of building work**

- Construction of a new building
- Demolition of a building
- Extension to an existing building
- Re-erection of a building
- Alterations to an existing building
- Removal of a building
- Change of use of an existing building
- Other

*Tick if applicable or give other description*

**Owner-builder** (if applicable)

I intend to carry out the work as an owner-builder. [Yes/No]

**Cost of building work**

Is there a contract for the building work? [Yes/No]
If yes, state the contract price $ 
If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation $ 

**Stage of building work**

If application is to permit a stage of the work—

- Extent of stage
- Cost of work for this stage $

**Signature**

Signature of owner or agent       Date
NOTES

Note 1: Building practitioner means—

(a) a building surveyor; or
(b) a building inspector; or
(c) a quantity surveyor; or
(d) an engineer engaged in the building industry; or
(e) a draftsperson who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
(f) a builder including a domestic builder; or
(g) a person who erects or supervises the erection of prescribed temporary structures; or
(h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners—

but does not include—

(i) an architect; or

(j) a person (other than a domestic builder) who does not carry on the business of building.

Note 2: Include building practitioners with continuing involvement in the building work.

Note 3: Include only building practitioners with no further involvement in the building work.

Note 4: The use of the building may also be subject to additional requirements under other legislation such as the Liquor Control Reform Act 1998 and the Dangerous Goods Act 1985.

Note 5: If an owner-builder there are restrictions on the sale of the building under section 137B of the Building Act 1993. Section 137B prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6½ years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Victorian Building Authority maintains a current list of domestic insurance providers.