

Instructions

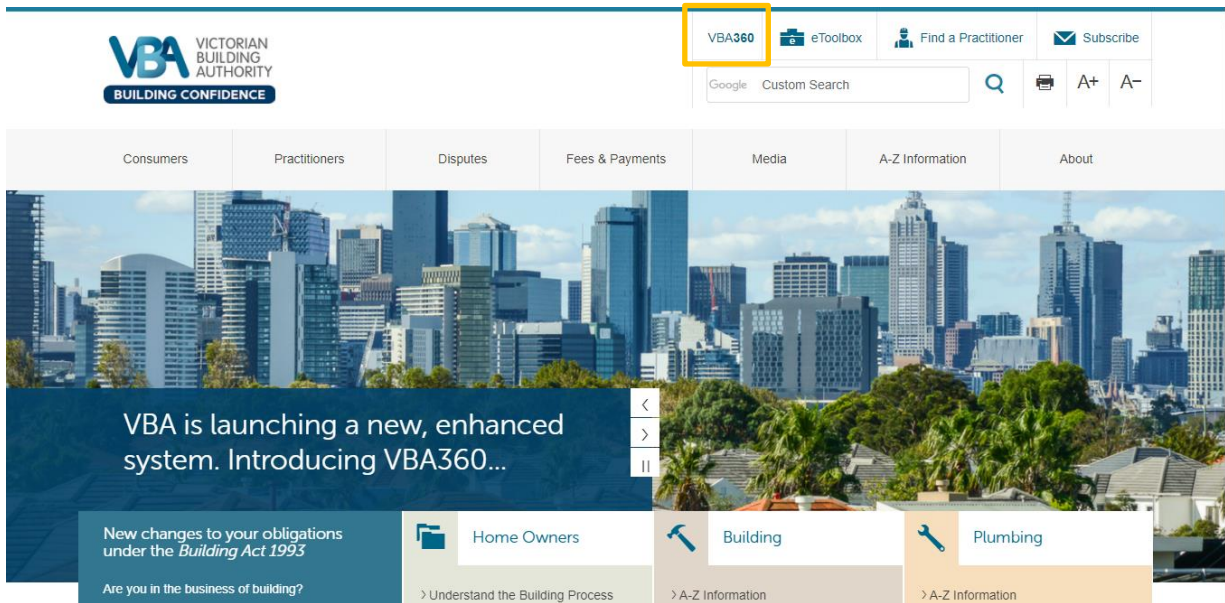


Signing In to VBA360

Once you have a registered account with **VBA360 (Public User or Practitioner / Back Office Worker)**, you can sign in to access the various features of the site.

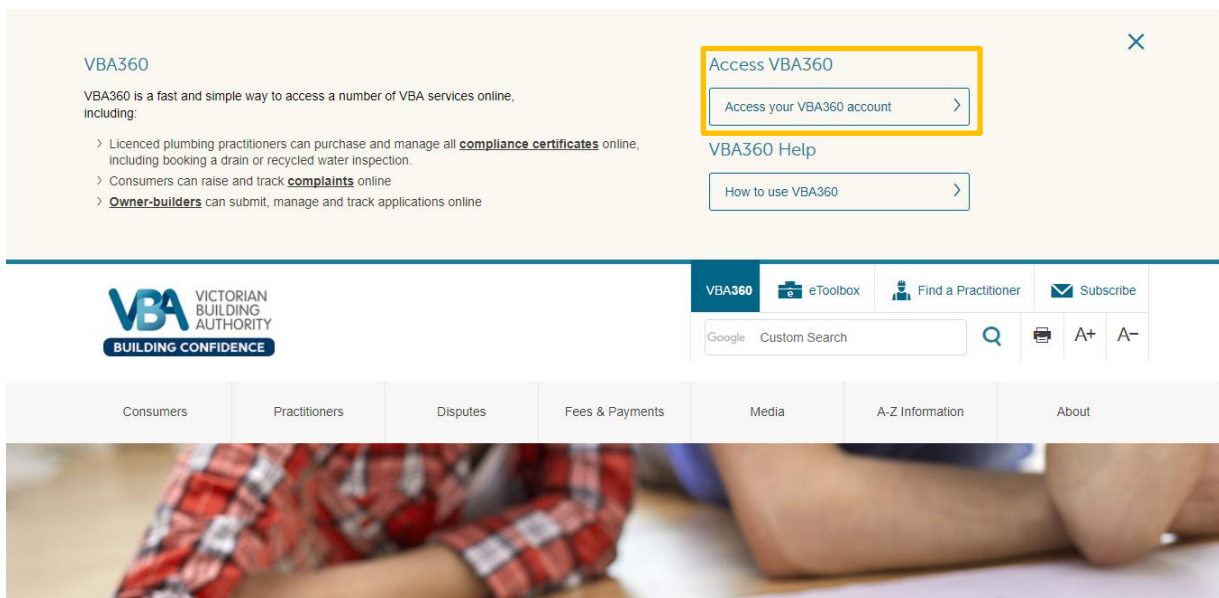
To **Sign In** to **VBA360**:

1. From the **VBA website**, click onto the  menu button.

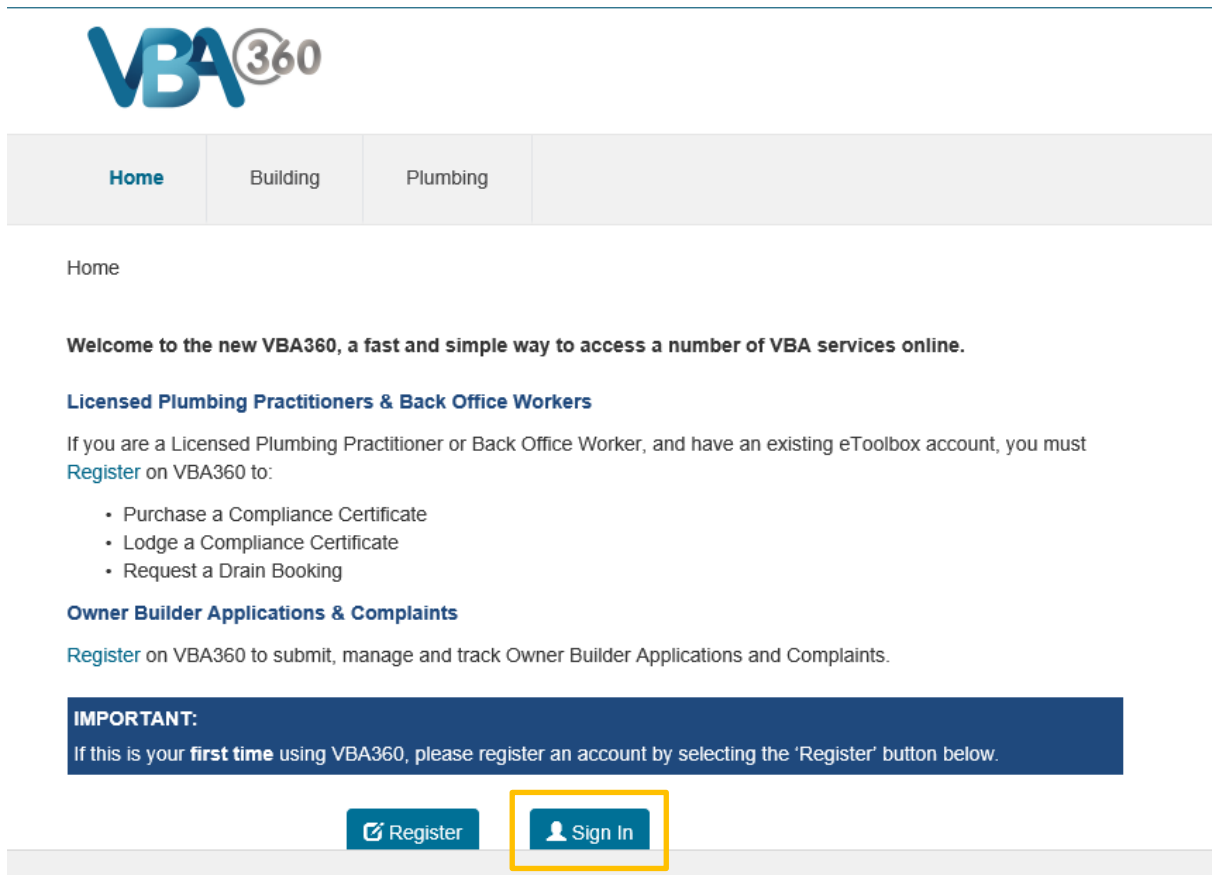


A drop down form will appear

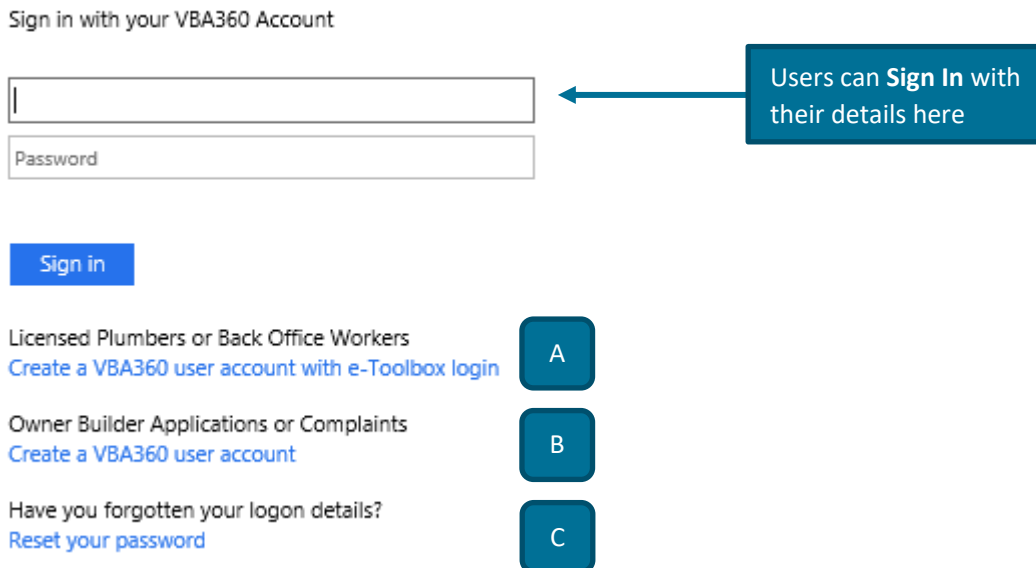
2. Click onto the **Access your VBA360 Account** under the **Access VBA360** heading and you will be taken to the **VBA360 home page**



3. From the **VBA360 home page**, click  to be taken to the **VBA360 Sign In page**.



4. From the **VBA360 Sign In page** you will have a number of options:




Aspects:

- A. Already have an eToolbox login but still need to Register on VBA360?** – Use this option if you are an existing eToolbox User
- B. New to VBA360** – Use this if you do not have a registered account on the VBA360 Portal
- C. Have you forgotten your logon details?** – Reset your password using this link

5. In the text boxes to the right of the login screen, type the **Email address** and **Password** associated with your **VBA360** account

Sign in with your VBA360 Account

NOTE: For Practitioners, you may log in using your Practitioner ID

6. Click the  button to login. You will now be logged into the **VBA360**