**Form 4**

Regulation 57

**Building Act 1993**

Building Regulations 2018

**Notice of IMMINENT lapse of building permit—completion of work**

**TO:**

Applicant for building permit [*insert full name*]

of [*insert address of service of the applicant*]

**Building permit details**

Building permit number:

Completion date of building work:

Date issued:

A copy of the relevant building permit is **attached** to this notice.

**Property to which building permit relates**

**Property details** [*include title details as and if applicable*]

Registered proprietor

Number Street/road City/suburb/town Postcode

Lot/s LP/PS Volume Folio

Crown allotment Section Parish County

Municipal district

**FROM**:

I am the relevant building surveyor appointed in relation to the issue of the building permit.

In accordance with regulation 57 of the Building Regulations 2018, I am required to give the applicant for the building permit described above notice of the imminent lapse of the building permit because it is 30 days before the completion date of the building work and an inspection of the final mandatory notification stage of the work has not been carried out.

The building work to which the building permit described above applies must be completed by [*insert completion date specified in building permit*] or any extension granted to this date by the relevant building surveyor under regulation 59 of the Building Regulations 2018.

If the building work to which the building permit described above applies is not completed by the completion date including any extension to that date, the building permit described above will lapse.

A building permit that has lapsed is no longer in force for the purposes of the **Building Act 1993** and the Building Regulations 2018.

**Relevant building surveyor**

Name: [*insert* *full name*]

Address:

Email:

Building practitioner registration no.:

\*Municipal district/\*council name:

Signature:

Date:

*\* Delete whichever is inapplicable*